



CITY OF BARRE PUBLIC SAFETY

TIMOTHY J. BOMBARDIER,

Director of Public Safety

15 Fourth Street
Barre, VT 05641
www.barrecity.org



CITY OF BARRE, Vt. MINIMUM HOUSING MINIMUM HOUSING PROGRAM

Present By Captain Matthew Cetin, Fire Marshal / Health Officer



Memorandum of Understanding In Effect February 2012

Responsibilities:

- 1800 + Apartment Units to be inspected (Minimum Housing)
- 500 + Businesses to be inspected
- All Housing Related Complaints
- All Trash & Health Related Complaints
- Division of Fire Safety Liaison for New Construction (Meet with State Inspectors)
- Division of Fire Safety Liaison for Rehabilitation (Meet with State Inspectors)
- Electrical Inspection in the City of Barre
- City of Barre Construction Permit Inspections
- City of Barre Electrical Permit Inspections

January 1, 2012 – December 31, 2015 (4 Year Cycle)

Totals

	# of Inspections ¹	Violations Cited	Violations Cleared ²
* Apartments Building Existing ^{FS}	1754		
* Assembly Existing ^{FS}	27		
* Business Existing ^{FS}	25		
* Educational Existing ^{FS}	6		
* Hotels & Dormitories Existing ^{FS}	7		
* Industrial Existing ^{FS}	3		
* Lodging & Rooming Houses ^{FS}	9		
* Mercantile Existing ^{FS}	91		
* One & Two Family Dwellings ^{FS}	103		
* Storage Existing ^{FS}	4		
** Complaint - Building / Apartment Issues ^{FS}	43		
** Complaint - Trash / Ordinance Issue ^{FS}	132		
** Electrical - Energizing ^{FS}	97		
** Electrical - Final ^{FS}	581		
** Electrical - Rough In ^{FS}	159		
** Health Inspection ^{FS}	18		
** Building Construction Inspection ^{FS}	195		
** Complaint - Bed Bug / Flea / Animal Issue ^{FS}	7		
** Special Event - Inspection ^{FS}	5		
*** Pre-Plan Information Update ^{FS}	19		
*** Contact Log - Meeting or Phone ^{FS}	19		
Acceptance Inspection And Test ^{FS}	3		
Night Time Inspection ^{FS}	5		
Occupancy ^{FS}	8		
Other ^{FS}	14		
Pool Table / Video Machine License ^{FS}	4		
Re-inspect ^{FS}	2064		
Total⁵	5402	5522	5459

TOP VIOLATION

January 1, 2012 – December 31, 2015 (4 Year Cycle)

- 1. 1044 Smoke Detector Violations**
- 2. 507 Light Guard Violations (Unprotected Lighting)**
- 3. 442 Fire Extinguisher Violations**
- 4. 243 Periodic Heating System Inspection Violations**
- 5. 174 Stairs, Railing, or Porch Violations (Outside)**
- 6. 174 GFI Not Present Violations**
- 7. 173 Outlet Cover, Light Switch, or Junction Box Cover Violations**
- 8. 135 Stairs, Railings, or Common Hallway Violations (Inside)**
- 9. 96 Illegal use of an Extension Cord Violation**
- 10. 86 Means Off Egress Blocked Violations**
- 11. 55 Carbon Monoxide Violations**

City of Barre Minimum Housing Program History

- **Program Started in Early 2002**
- **1 Inspector was hired by City (The inspector was a master electrician)**
- **City of Barre worked with Landlord group to develop minimum housing program.**
- **Group adopted HUD Housing Standards in city ordinance.**
- **Registry started Property owners were given grace period to register there properties.**
- **Inspections performed**
- **2011 City identified program was floundering and need more direction and oversight. Program moved under Fire Department and responsibility to oversee given to Fire Marshal .**
- **City rewrote Minimum Housing Ordinance to be comply with state Fire and Health Laws. The rewrite also treats both tenants and landlords fair and equally.**
- **Fire Marshal began systematic system to inspect entire city in a 4 year cycle.**

City of Barre Minimum Housing Program

The purpose of this Ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the City of Barre through establishment of enforceable minimum rental housing standards. The intent of this Ordinance is to establish a set of minimum standards and an inspection process that will ensure that rental units throughout the City meet the standards outlined. Additionally this Ordinance establishes a complaint process that is equitable to both the landlord and tenant alike.

INSPECTIONS

WHAT CODES ARE ENFORCED?

2012 Vermont Fire and Building Safety Code

**City of Barre Code Of Ordinances
Minimum Housing**

Vermont Rental Housing Health Code



CITY OF BARRE FIRE DEPARTMENT

CODE ENFORCEMENT / INSPECTION DIVISION

Office of the City Fire Marshal

www.BarreCity.org

15 Fourth Street * Barre, Vermont * 05641 * (802) 477-7833



(RESIDENTIAL) SELF-FIRE INSPECTION CHECKLIST

Property Address: _____

Exits/Mean of Egress

- Exit door unlocked/unblocked.
All Exit access is unobstructed.
All Exterior of exit doors are clear.
All Exit doors are operable.
All Enclosed exit stairways clear and free of storage.
All Exit lights are operable.
No added surface bolts/latches/locks on any exit doors.
All Exit doors readily distinguishable as such, with no mirrors, or other coverings over doors.

Fire Protection Systems

- Fire alarm, fire sprinkler and suppression systems are inspected and tested annually.
Sprinkler connection (FDC) is unobstructed and Accessible, FDC caps in place and FDC couplings freely spin.
Sprinkler heads are unobstructed with no storage within 18 inches.
Fire alarm devices (pull stations, control panels, etc.) are accessible.
Fire Alarm Control Panel (FACP) accessible and location identified.
Fire alarm system horns and strobes are not obstructed.
Fire extinguishers inspected annually.
Fire extinguishers are accessible and mounted in the area of the Kitchen.

Hazardous materials

- No open containers of flammable or combustible liquids.
Flammable or combustible Liquids are stored outside the building.

Electrical

- Emergency lights tested each year.
Extension cords not used in place of permanent wiring.
Outlet/switch electrical covers in place.
Covers for junction boxes, panels, etc. are in place.
Electrical rooms are identified as such.

Housekeeping

- No accumulation of combustible waste.
Electrical, mechanical, boiler rooms are accessible and free of storage.
3-foot clearance maintained around electrical panels.
Electrical equipment and motors free of debris and build-up (i.e. sawdust, lint, etc.).

Miscellaneous

- Street address numbers posted and clearly visible. 4" Min
No combustible decorative material in exit corridors or assembly occupancies.
Privately-owned fire hydrants accessible.

- Privately-owned fire hydrants painted per BCFD regulations.
LPG gas tanks subjected to vehicle traffic protected from damage.
Building Access road, is unobstructed.
If required, KNOX Key Box installed, and keys updated.

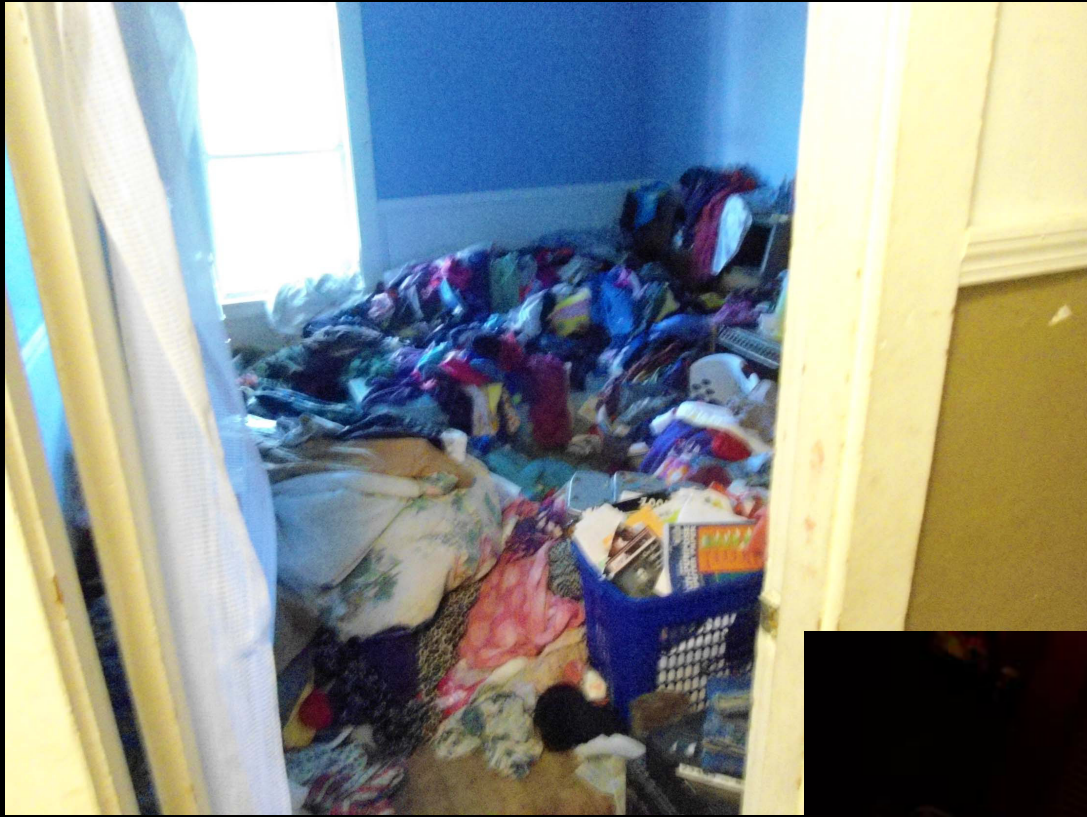
Minimum Housing

- Are there at least two working outlets or one working outlet and one working light fixture in each room
Are all windows and doors that are accessible from the outside lockable
Is there at least one window, and are all windows free of signs of severe deterioration or missing or broken out panes
Is the ceiling sound and free from hazardous defects
Are the walls sound and free from hazardous defects
Is the floor sound and free from hazardous defects
Are all painted surfaces free of deteriorated paint
Is there a working oven, and a stove (or range) with top burners that work
Is there a refrigerator that works and maintains a temperature low enough so that food does not spoil over a reasonable period of time
Is there a kitchen sink that works with hot and cold running water
Does the bathroom have operable windows or a working vent system
Is there a working hardwired Photoelectric smoke detector on each level (10 Years old or Less)
Is there a working hardwired Carbon Monoxide detector in the vicinity of the bedrooms (5 years old or less)
Is the building foundation sound and free from hazards
Are all the exterior stairs, rails, and porches sound and free from hazards (Guard rails min36"-42")
Are the roof, gutters, and downspouts sound and free from hazards
Are exterior surfaces sound and free from hazards
Is the chimney sound and free from hazards
Is the heating equipment capable of providing ad-equate heat to all rooms used for living (inspected every 2 years)
Is the unit free from unvented fuel burning space heaters or any other types of unsafe heating conditions
Is plumbing free from major leaks or corrosion that causes serious and persistent levels of rust or contamination of the drinking water
Is the unit free from rats or severe infestation by vermin
Is the unit free from heavy accumulation of garbage or debris inside and outside
Are there adequate covered facilities for temporary storage and disposal of food wastes, and are they approvable by a local agency

This list is meant to provide property owners the opportunity to pre-inspect his or her property prior to City Inspectors conducting an onsite visit. This list is not all inclusive to what inspectors will be checking.













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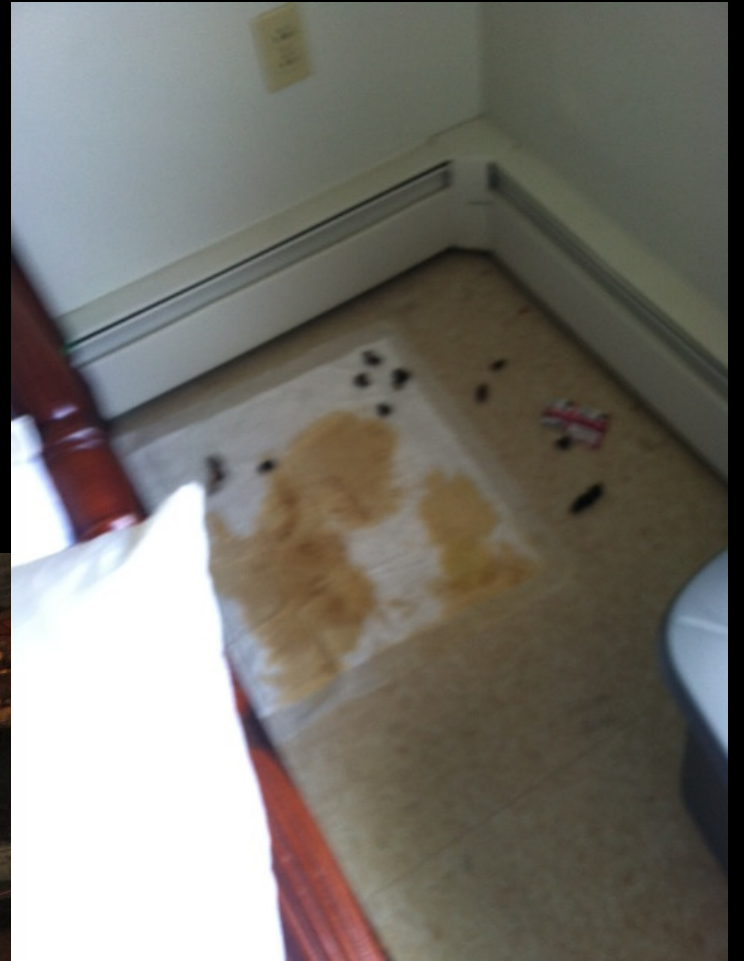


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City of Barre Vermont
INSPECTION / CODE ENFORCEMENT DIVISION

Office of the City Fire Marshal
15 Fourth Street * Barre * Vermont * 05641 * (802) 477 - 7833



COMPLAINT FORM

Return this complete and signed complaint form to the City of Barre Fire Dept. or City of Barre Zoning Dept.

COMPLAINANT INFORMATION

Person Filing Complaint:			Signature:		
Complaintive Address:			Phone:		
City and State:			E- Mail:		
Relationship with the Property:					
<input type="checkbox"/> Patron <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Fire Department <input type="checkbox"/> Town Official <input type="checkbox"/> Other					

BUILDING LOCATION & OWNER

Building Name:			Building Current Use:			
Owner's Name & Phone:						
Building Managers Name:						
Address:						
City:				Phone:		

COMPLAINT INFORMATION

<input type="checkbox"/> CHIMNEY / VENTS μ Broken or Defective	<input type="checkbox"/> EXITS μ Blocked / Lacking / Broken or Missing Components	<input type="checkbox"/> FIRE EXTINGUISHER μ Missing or Defective
<input type="checkbox"/> ELECTRICAL HAZARD μ (Extension cords in use)	<input type="checkbox"/> ELECTRICAL μ Sparking or Arcing	<input type="checkbox"/> ELECTRICAL μ Broken or missing components, No GFI outlets
<input type="checkbox"/> SMOKE / CO DETECTOR (S) Defective	<input type="checkbox"/> HEATING EQUIP. μ Defective	<input type="checkbox"/> WINDOWS μ Inoperable or too Small
<input type="checkbox"/> STRUCTURAL - Roof	<input type="checkbox"/> STRUCTURAL μ Floor / Ceiling	<input type="checkbox"/> STRUCTURAL μ Foundation, Columns, Beams
<input type="checkbox"/> ADA ISSUE (List Below)	<input type="checkbox"/> FUEL SUPPLY μ Leaking or Defective	<input type="checkbox"/> FIRE HAZARD
<input type="checkbox"/> CITY ORDINANCE ISSUE	<input type="checkbox"/> OTHER ISSUE:	

COMPLAINT DETAILS: (Please Print Clearly)

Official Use Only

Received By:			Assigned To:		
Referred To: <input type="checkbox"/> Fire Department Inspector <input type="checkbox"/> Local Health Inspector <input type="checkbox"/> Health Department <input type="checkbox"/> State DVF <input type="checkbox"/> Other : _____					
Date:	<input type="checkbox"/> FOUNDED <input type="checkbox"/> UNFOUNDED		Inspectors Signature:		



CITY OF BARRE
INSPECTION DIVISION

Office of Code Enforcement
15 Fourth Street * Barre * Vermont * 05641
Phone (802) 477-7833
<http://www.barrecity.org>



INSPECTION REPORT

Structure Name:	[Redacted]	Inspection Date:	1/27/2017
Occupant Name:	[Redacted]	InspectionType:	* One & Two Family Dwellings
Address:	[Redacted]	Construction Type:	4B - Combustible Unprotected Residential
Property Owner:	[Redacted]	Commercial/Residential:	Residential
		Inspected By:	Matthew Cetin, Fire Marshal 802-477-7833

Insp. Result	Location	Code Set	Code
Fail	Floor 1	VT NFPA 01 2012 Chapter 11 Building Services	11.5.1.7.1 - Heating Appliances Inspection (2-Year)
Comment: REQUIRED CORRECTIVE ACTION: All fuel fired heating appliances shall be cleaned and maintained in accordance with the manufacturer's instructions, and shall be inspected at least once during any 2 year period by person(s) certified. Proof of the inspection must be left at the heating appliance. When the inspection determines the existing situation involves a distinct hazard to life or property and requires immediate action, the violation(s) shall be immediately corrected or the certified inspector conducting the inspection shall contact the City of Barre Code Enforcement Division and disconnect the heating appliance from operation.			
Fail	Floor 1	VT NFPA 01 2012 Chapter 11 Building Services	11.5.1.11.1 - Clothes / Laundry Dryers
Comment: REQUIRED CORRECTIVE ACTION: Clothes dryers shall be vented to the exterior of the building by metal piping designed for use with dryers. No Plastic Piping may be used.			
Fail	Floor 1	Minimum Housing (HUD) 8. General Health and Safety	8.6 - Interior Stairs and Common Halls
Comment: REQUIRED CORRECTIVE ACTION: Interior stairs and common halls shall be free from hazards to the occupant. Loose, broken, or missing steps on stairways; absent or insecure railings; Loose, broken, or missing Guards; inadequate lighting; or other hazards must be corrected			
Fail	Floor 1	Minimum Housing (HUD) Entire Building	4.10 - Smoke Detectors & Carbon Monoxide Detectors (All Rooms)
Comment: REQUIRED CORRECTIVE ACTION: (SMOKE ALARMS) Hard wired with battery back-up Photoelectric Smoke Alarms are required in all common areas and all levels of a building. Photoelectric Smoke alarms shall also be installed in all sleeping rooms. Smoke alarms in sleeping rooms must be hardwired with battery back up except for sleeping rooms in buildings constructed prior to 1994 which may be equipped with battery powered 10 year tamper-resistant photoelectric smoke alarms. The City of Barre requires Electrical permits for this installation hardwired detectors - Contact the Barre City Permitting Office to obtain an electrical installation permit.			
Fail	Floor 1 Basement	NFPA 70 11 Article 410 Luminaires, Lampholders,	410.11 - Lighting fixtures Lens and guards

And Lamps

Comment:

REQUIRED CORRECTIVE ACTION: All lighting fixtures shall have approved lens or approved light guards in place (No exposed light bulbs should be observed).

Most Common Violations are Basement Lights with out proper guards and light fixtures that had the lens removed due to not fitting with a new light bulb. Both examples must be corrected.

Fail	Floor 1 Kitchen Near Door	VT NFPA 101 2012 Chapter 9 Building Service and Fire Protection Equipment	9.7.4.1 - Portable Fire Extinguishers
	Comment: REQUIRED CORRECTIVE ACTION: Fire Extinguishers shall be installed on approved hangers in an accessible location in kitchen.		
Fail	Floor 1 Outlet within 6' of Sink	NFPA 70 11 Article 210 Branch Circuits	210.8 - GFCI Requirments
	Comment: REQUIRED CORRECTIVE ACTION: A GFCI (ground-fault circuit-interrupter) shall be installed in the following location: *** Kitchens - where the receptacles are installed to serve the countertop surfaces		

Inspector will return on or after 2/28/2017

*****IMPORTANT INFORMATION PLEASE READ*****

It is the responsibility of the Property Owner or Representative to schedule a re-inspection of the property before the date listed above. This re-inspection must occur regardless of if all listed violations have been corrected or not.

Failure to Schedule a re-inspection or failure to correct violations may result in the issuing of Municipal Citations by City Inspectors.

To appeal inspection results a written notice of appeal shall be submitted to the Chief Fire Inspector (Fire Chief) within 10 business days of the date of issue of the order(s).

Violations noted above must be corrected to bring safety conditions up to the minimum standards of the NFPA 101-Life Safety Code 2012, The State of Vermont Fire and Building Safety Code 2012, and/or the City of Barre Code of Ordinances.

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City of Barre, Vermont
**Code Enforcement
Division**



Office of the Fire Marshal
15 Fourth St. * Suite 1 * Barre * Vt. *
05641
(802) 477-7833 - (802) 476-0270
Fax
www.barrecity.org

Rental Housing Program

Certificate of Compliance

Minimum Housing Standard

Rental Unit #: [REDACTED]

Property Address: [REDACTED]

Property Owner: [REDACTED]

Property Inspected By:

Inspectors Signature: _____

Date Certificate Issued: **12/17/2014**

This certificate shows that on the date listed above that the Unit listed above was inspected and passed the City of Barre Minimum Housing standards as outlined in the City of Barre Ordinance Chapter # 7 (Housing).

It shall be the ongoing responsibility of the property owner to maintain the property so that it continues to meet Minimum Housing Standards at all times.

In accordance with the City of Barre Housing Ordinance Chapter 7 Inspections shall occur every 4 years unless circumstances arise requiring an inspection prior to the 4 years.

THIS CERTIFICATE EXPIRES ON 12/17/2018

This certificate shall be posted in a conspicuous location inside or outside the unit listed above.



CITY OF BARRE PUBLIC SAFETY

TIMOTHY J. BOMBARDIER
Director of Public Safety
15 Fourth Street
Barre, VT 05641



**** NO RENT ORDER ****

Reason: Property fails to meet Barre City Minimum Housing Standards.

SEC. 7.6 CITY OF BARRE MINIMUM HOUSING STANDARDS - No person shall occupy as landlord/tenant or shall let to another for occupancy any rental unit that does not comply with the minimum housing standards adopted by the City of Barre.

Property Address Order Applies To: _____
Property Owner: _____
Property Owners Address: _____

Effective immediately the 1st floor unit at the property located at _____ in the City of Barre is being issued a NO RENTAL ORDER until this unit has passed a minimum Housing inspection performed by the City of Barre. Once the rental unit becomes unoccupied this unit shall not be re-rented / reoccupied until it has passed a minimum housing inspection. Failure to follow this order may result in municipal citations of \$150 being issued on a daily basis until the unit has been vacated or has met the Minimum Housing Standards.

The owner may perform necessary work at this location to bring the property in to compliance with City of Barre Minimum Housing requirements. To schedule an inspection of this unit once work has been completed please call (802) 477-7833.

REMOVAL OF THIS NOTIFICATION / ORDER SHALL BE CONSIDERED A SEPARATE OFFENCE AND PUNISHIBLE BY ADDITIONAL MUNICIPAL CITATIONS

Order Issued By: Matthew Cetin, Fire Marshal / Health Officer
Date Issued: September 8th 2017

Inspectors Signature: 

DO NOT REMOVE THIS POSTING...

It is the owner's responsibility to follow state laws when removing a tenant from a dwelling unit.